



**COMMITTEE OF THE WHOLE MEETING  
MUNICIPAL COUNCIL  
MUNICIPALITY OF THE DISTRICT OF YARMOUTH  
Tuesday, May 14, 2024**

A Committee of the Whole Meeting for the month of May 2024 was held in the Council Chambers on Tuesday, May 14, 2024.

1. The meeting was called to order at 1:32 p.m. by Warden John Cunningham with the following in attendance: Councillor Patti Durkee, Councillor Loren Cushing, Councillor Sheri Hurlburt, CAO Victoria Brooks, and Jenny Porter, Municipal Clerk.

*Councillor Nick Hilton arrived at 1:33 p.m.*

*Deputy Warden Trevor Cunningham arrived at 2:46 p.m.*

**Regrets:** Councillor Daniel Allen

Also in attendance for a portion of the meeting was RCMP Detachment Commander & S/Sgt., Mark MacPherson, Cpl. Carmen Myers, Keith Surette, Darlene LeBlanc, Deputy CAO, and Danny Jackson, Asset Management & Capital Projects Coordinator.

2. **In-Camera**

***It was moved by Councillor Sheri Hurlburt, seconded by Councillor Loren Cushing to move in-camera at 1:33 p.m.***

***Motion carried.***

- 2.1 **Public Security – MGA 22:2 (f)**

***Consensus was reached by Council at 2:35 p.m. to move out of in-camera.***

*The Chair called the meeting back to order at 2:40 p.m.*

3. **Land Acknowledgement** – I would like to acknowledge we are meeting on the traditional lands of the Acadia First Nation, part of Mi'kma'ki (meeg-ma-gee), the ancestral territory of the Mi'kmaq people.

4. **Additions/Deletions to the Agenda**

Councillor Loren Cushing requested to add item Presentation Request on Marine Protection Areas as item 9.2.

***It was moved by Councillor Sheri Hurlburt, seconded by Councillor Nick Hilton to add item 9.2 Presentation Request on Marine Protected Areas to the agenda.***

*Motion carried.*

**5. Approval of the Agenda**

*It was moved by Councillor Nick Hilton, seconded by Councillor Loren Cushing to approve the agenda as amended.*

*Motion carried.*

**6. Declarations of any conflicts of interest**

There were no declarations of any conflicts of interest.

**7. Presentations**

**7.1 RCMP, Detachment Commander Mark MacPherson**

Detachment Commander S/Sgt. Mark MacPherson presented to the Council on the detachment's current staffing, the assets they provide, and the various types of calls received from January 1 to March 31, 2024.

The Chair thanked S/Sgt. MacPherson, who then left the meeting.

**7.2 Stone Lifting, Keith Surette**

Keith Surette, a local professional strongman competitor and gym owner, presented to the council on the history of stone lifting. He proposed placing four lifting stones at Cape Forchu Light Station to hold challenges and create a tourist attraction.

*Councillor Hurlburt stepped out at 3:15 p.m.*

The Chair thanked Mr. Surette and he left the meeting.

*Councillor Hurlburt returned at 3:22 p.m.*

*CAO Brooks and Councillor Hilton stepped out at 3:22 p.m.*

**7.3 Asset Management & Capital Projects Coordinator, Danny Jackson**

Danny Jackson, the Asset Management & Capital Projects Coordinator for the Municipality of Yarmouth, provided an update on the department's activities and the status of current capital projects.

*CAO Brooks and Councillor Hilton returned at 3:24 p.m.*

The Chair thanked Mr. Jackson and he left the meeting.

**8. Correspondence**

**8.1 For Action**

**8.1.1 Invitation Yarmouth Cadets 2024 Annual Review**

**8.1.2 Road Concerns – Hwy 304**

*It was moved by Councillor Nick Hilton, seconded by Councillor Loren Cushing to recommend to Regular Council that a response letter be sent to the resident informing that the Municipality has sent a letter of support to the province for an application the Province has made to complete significant work to be done along Hwy 304.*

*Motion carried.*

**8.1.3 Integrated Youth Services Letter of Support**

*It was moved by Councillor Nick Hilton, seconded by Councillor Patti Durkee to recommend to Regular Council that a letter of support be provided for the proposed Integrated Youth Services site in Yarmouth.*

*Motion carried.*

**8.2 For Information**

**8.2.1 Yarmouth Earth Day Weekend Celebration**

**8.2.2 Port Maitland Volunteer Fire Department Annual Reporting**

**8.2.3 Letter to Minister Lohr re: Service Exchange**

**8.2.4 WREN Cellular Service Survey Findings**

**8.2.5 Thank you from Western Counties Regional Library**

**9. Old Business**

**9.1 Park Drive**

Staff provided the council with an update on the continued maintenance plan for Park Drive, which includes two provisions of grading, two applications of chloride, and a gravel program assigned to certain sections of the road.

**9.2 Presentation Request on Marine Protected Areas**

*It was moved by Councillor Loren Cushing, seconded by Councillor Nick Hilton to recommend to Regular Council that staff contact the Department of Fisheries and Oceans to request a presentation on Marine Protected Areas.*

*Motion carried.*

**10. New Business**

**10.1 Application under Policy R-002-03**

*It was moved by Councillor Patti Durkee, seconded by Deputy Warden Trevor Cunningham to recommend to Regular Council approval of the tax reduction, under policy R-002-03, to AAN 1289926 in the amount of \$197.57.*

*Motion carried.*

#### **10.2 July & August Meeting Dates**

*It was moved by Councillor Sheri Hurlburt, seconded by Councillor Nick Hilton to recommend to Regular Council that the Committee of the Whole and Regular Council meetings be combined and be held on Wednesday July 17, 2024 at 6:00 p.m. and Wednesday, August 14, 2024 at 6:00 p.m.*

*Motion carried.*

#### **10.3 Request for Decision – Nova West Regional Business Park Capital Investment Plan Adjustments**

*Danny Jackson, Asset Management & Capital Projects Coordinator joined the meeting at 3:55 p.m.*

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Loren Cushing to recommend to Regular Council that the Municipality's Capital Investment Plan be amended by reducing the total investment on Phase II of the Nova West Regional Business Park to up to \$2.5 million dollars in 2024-25, and proceeding to tender-ready design of the reduced scope of work creating roads, water and waste water services, and approximately 7 new lots.*

*Vote of 4 in favour, 2 against.*

*Motion carried.*

*(Councillor Sheri Hurlburt and Councillor Patti Durkee)*

#### **10.4 Request for Decision – Recreation Road**

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Loren Cushing to recommend to Regular Council;*

*Whereas the Municipality of Yarmouth has provisioned a total of \$300,000 over three years for road and drainage improvements to the Rotary Complex roadway;*

**AND**

*Whereas sufficient reserves are on hand to accelerate the project implementation for economic benefit;*

**THEREFORE BE IT RESOLVED THAT the Municipality of the District of Yarmouth accept the bid of Deveau Dirtworks Ltd. in the amount of \$191,945.00 plus HST for Hebronrecdrainage Tender;**

**AND**

***further, direct the CAO to negotiate the construction contract accordingly.***

***Motion carried.***

*Danny Jackson, Asset Management & Capital Projects Coordinator left the meeting.*

**10.5 Draft Amendments to Procurement and Purchasing Policy P-088-14**

*Darlene LeBlanc, Deputy CAO joined the meeting at 4:18 p.m.*

*Darlene LeBlanc, Deputy CAO highlighted the amendments of the policy.*

***It was moved by Councillor Patti Durkee, seconded by Councillor Loren Cushing to recommend to Regular Council approval of the amendments to Procurement and Purchasing Policy P-088-14 as presented.***

***Motion carried.***

**10.6 Municipal Streets, Sidewalks, and Trails By-law M-089-24**

***It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Loren Cushing to recommend to Regular Council consideration for first reading of Municipal Streets, Sidewalks, and Trails By-law M-089-24.***

***Motion carried.***

*Darlene LeBlanc, Deputy CAO left the meeting.*

**11. Public Comments**

***It was moved by Councillor Nick Hilton, seconded by Councillor Loren Cushing to recess for 5 minutes.***

***Motion carried.***

*The Chair called the meeting back to order at 4:42 p.m.*

**12. In-Camera**

***It was moved by Councillor Sheri Hurlburt, seconded by Councillor Loren Cushing to move in-camera at 4:42 p.m.***

***Motion carried.***

**12.1 Sale of Municipal Property – MGA 22:2 (a)**

**12.2 Public Security – MGA 22:2 (f)**

**12.3 Contract Negotiations - MGA 22:2 (e) (standing item)**

**12.4 Contract Negotiations - MGA 22:2 (e)**

***Consensus was reached by Council at 5:19 p.m. to move out of in-camera.***

*The Chair called the meeting back to order at 5:19 p.m.*

**13. In-Camera Recommendations**

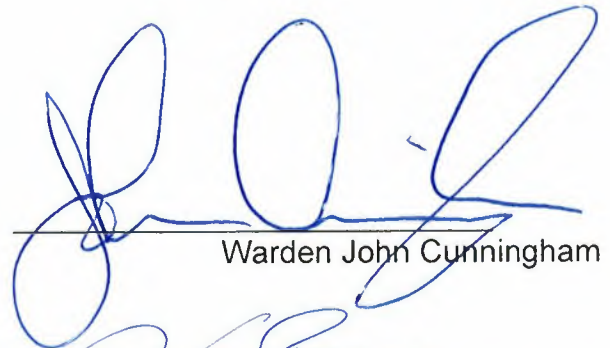
**13.1 Public Security – MGA 22:2 (f)**

***It was moved by Councillor Nick Hilton, seconded by Councillor Patti Durkee to recommend to Regular Council that staff pursue a By-Law for managing on property containment fowl and any other animals and bring back to Council; and that this be the priority on the legislative agenda.***

***Motion carried.***

**14. Adjournment**

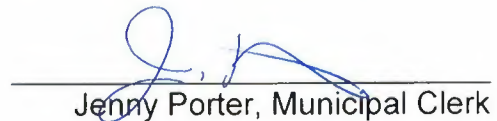
***The Chair adjourned the meeting at 5:21 p.m.***



Warden John Cunningham



Victoria Brooks, CAO



Jenny Porter, Municipal Clerk