



**COMMITTEE OF THE WHOLE MEETING
MUNICIPAL COUNCIL
MUNICIPALITY OF THE DISTRICT OF YARMOUTH
Wednesday, November 6, 2024**

A Committee of the Whole Meeting for the month of November 2024 was held in the Council Chambers on Wednesday, November 6, 2024.

1. The meeting was called to order at 5:02 p.m. by Warden John Cunningham with the following in attendance: Deputy Warden Trevor Cunningham, Councillor Jim Baxter, Councillor Nick Hilton, Councillor Loren Cushing, Councillor Daniel Muise, Councillor Phil Mooney, CAO Victoria Brooks, and Jenny Porter, Deputy Municipal Clerk.

Also in attendance for a portion of the meeting was presenter Ashley Rhyno, Senior Safety Coordinator.

2. **Land Acknowledgement** – I would like to begin by acknowledging that we are on the traditional lands of the Wasoqopa'q First Nation, part of Mi'kma'ki (meeg-ma-gee), the ancestral territory of the Mi'kmaq people.

3. **Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

4. **Approval of the Agenda**

There being no additions or deletions, the Chair declared the agenda approved.

5. **Declarations of any conflicts of interest**

6. **Presentations**

- 6.1 **Major Projects Status Update**

CAO Brooks presented an update on major capital projects.

- 6.2 **Senior Safety Coordinator, Ashley Rhyno**

Ashley Rhyno, Senior Safety Coordinator for the Municipality presented on program projects, initiatives, and goals for the department for this fiscal year.

The Chair thanked Ms. Rhyno and she left the meeting.

7. **Correspondence**

7.1 For Action

7.1.1 Library Funding Review Committee Update

CAO Brooks provided context to the letter received from the Western Regional Counties Libraries.

It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to recommend to Regular Council that a letter be sent, following the General Provincial election, to the new Minister of Communities, Culture and Heritage, thanking them for the work of the Funding Review Committee and indicate the Municipality's expectation that one year's notice will be given regarding any new and or increased municipal funding.

Motion carried.

7.1.2 Request to Pave Park Drive

Council discussed the request to pave Park Drive.

It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham to recommend to Regular Council that staff explore the cost for paving Park Drive and Seeland Avenue, including other road structure upgrades necessary to complete the paving.

Amendment

It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham to amend the motion to incorporate the exploratory research into the Capital Projects discussion.

Motion carried.

Amended Motion

It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham to recommend to Regular Council that staff include exploration of the cost for paving Park Drive and Seeland Avenue be discussed during the 2025-2026 Capital Budget discussion.

Amendment

It was moved by Councillor Nick Hilton, seconded by Deputy Warden Trevor Cunningham to amend the motion to include Lake Estates Court.

Motion carried.

Amended Motion

It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham to recommend to Regular Council that staff include exploration of the cost for paving Park Drive, Seeland Avenue and Lake Estate Court be discussed during the 2025-2026 Capital

Budget discussion.

Motion carried.

7.1.3 Canada Community Building Fund (CCBF) Renewal-Municipal Funding Agreement

7.1.3.1 CCBF 2024-2025 Allocation

7.1.3.2 Municipal Funding Agreement to CCBF

7.1.3.3 Administrative Agreement on the CCBF

It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Loren Cushing to recommend to Regular Council that the CCBF Municipal Funding Agreement be approved, and that the CAO and Warden be authorized to sign it.

Motion carried.

7.2 For Information

7.2.1 Senior Safety Program Funding

7.2.2 FIN File 02823 – Reply to your correspondence on April 30, 2024

8. Old Business

8.1 PACE Administrative Program

It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham to recommend to Regular Council that the Agreement for Services between Clean Nova Scotia Foundation and the Municipality be approved and extended to March 31, 2026.

Motion carried.

8.2 “Good Neighbour” By-Law

CAO Brooks provided an update to Council on the staff's progress in drafting a 'Good Neighbour' By-Law.

9. New Business

9.1 Cost of Living Adjustment Management Policy

It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Loren Cushing to recommend to Regular Council that the following amendments to Cost of Living Adjustment Management Policy C-286-22 be approved.

Part 4 Review

This policy shall be reviewed annually no later than January 31 following a General Municipal election.

Motion carried.

9.2 Date of November & December Regular Council Meeting

It was moved by Councillor Nick Hilton, seconded by Councillor Jim Baxter that the November Regular Council meeting be held on Wednesday, November 20, 2024 at 6:00 p.m. and recommend to Regular Council that the December Regular Council meeting be held Wednesday, December 18, 2024 at 6:00 p.m.

Motion carried.

9.3 Free Transit Backgrounder

Councillor Hilton declared a conflict and exited the meeting at 6:23 p.m.

Council discussed transit services in rural areas.

It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Jim Baxter to recommend to Regular Council that a letter be sent to Premier Houston, MLA Claudia Chender, and MLA Zach Churchill requesting their plan for transit services in rural Nova Scotia, specifically for the Municipality of the District of Yarmouth.

Motion carried.

Councillor Hilton returned at 6:27 p.m.

9.4 Walk Audits for Greenville Road and Airport Stretch

Council discussed the walking audits and different locations that are currently unsafe for pedestrian foot traffic.

Consensus was reached by Council to direct the CAO to contact the leadership at Nova Scotia Public Works and Transportation for an update on the Highway 3 project and report the information back to Council.

9.5 Town Bulk Water Station

Councillor Phil Mooney served the following Notice of Motion to be discussed the Regular Council meeting December 18, 2024:

WHERE AS in 2020, the Town of Yarmouth Water Utility opened a self-serve bulk water dispensing facility in the Town to serve residents of Yarmouth Town and Municipality;

AND

WHERE AS it is expected a large percentage of users of this service are residents of the Municipality who would normally rely on wells for potable

*water;
AND*

WHERE AS changing climate conditions and more frequent annual pervious of drought means residents of the Municipality will experience dry wells more often, and will become increasingly dependent on bulk water availability, and competing with Town residents for use of the Town's bulk water facility;

THEREFORE be it resolved the Municipality of the District of Yarmouth explore the process of establishing its own bulk water dispensing facility in order to provide the taxpayers of the Municipality a reliable, accessible, and convenient supply of water in times of need.

10. Public Comments

Comments were received from the public.

It was moved by Councillor Nick Hilton, seconded by Councillor Daniel Muise to hold a 5-minute recess.

Motion carried.

The Chair called the meeting back to order at 6:52 p.m.

11. In-Camera

It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to move in-camera at 6:52 p.m.

Motion carried.

11.1.1 Public Security – MGA 22:2 (h)

11.1.2 Contract Negotiations – MGA 22:2 (e)

11.1.3 Personnel – MGA 22:2 (c)

Consensus was reached by Council at 7:50 p.m. to move out of in-camera.

The Chair called the meeting back to order at 7:50 p.m.

12. In-Camera Recommendations

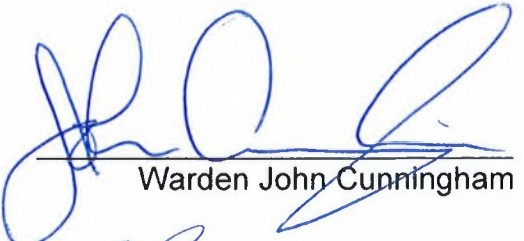
Personnel – MGA 22:2 (c)

It was moved by Councillor Loren Cushing, seconded by Councillor Jim Baxter that the CAO Performance Goals be approved as recommended by the CAO Committee.

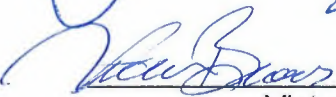
Motion carried.

13. Adjournment

The Chair adjourned the meeting at 7:52 p.m.



Warden John Cunningham



Victoria Brooks, CAO



Jenny Porter, Deputy Municipal Clerk