

**By-Laws**

Priority	By-laws	Notes
1	Containment of Fowl by-law	SPCA cannot provide service as needed; still working with legal to find a workable enforcement approach
1	Water Upgrade Lending by-law	Investigate increasing loan; review allowable expenses to be as inclusive as possible
1	Sewer by-law	Update Schedule of Sewer Service Charges
2	Solid Waste by-law	Pending EPR (tentative)
2	Transient Vendor by-law	Allow for food trucks
3	Building by-law	Review and update
3	Local Improvements by-law	Pending capital investment plan (engineering on paving municipal roads)

Priority Ranking: 1 – next two to three months; 2-within six months; 3-within 9 - 12 months

**Policies**

Priority	Policies	Notes
√	Hospitality Policy	Review after election (before January 31)
√	Travel and Expense Policy	Review after election (before January 31)
√	Council Remuneration and Expense policy	Discuss with new Council in January 2025 – remove Expense (covered in Travel and Expense Policy)
√	Audit committee policy	To align with terms of reference
√	Cell phone policy	New policy
√	Fees policy	Add private road signs; annual review in preparation for budget
2	Flag policy	Add Acadian heritage month
√	Wellness Program policy	For hunting and similar activities, only PPE will be an eligible expense; employees only eligible after probation; original receipts must be provided, as

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**(amended May 2025)**

		well as original signature (no electronic signatures)
2	Council Orientation and Training policy	To be reviewed every 4 years
2	Electronic signatures policy	Electronic signature on forms (should be electronic version of signature), signatures on cheques - inside other polices (wellness, expense)
2	Cheque signing policy (electronic signatures)	Definitions (electronic or stamp)
3	Dangerous and unsightly	Modernize
3	Halloween	Rescind
3	Municipal business policy	Rescind
3	Harassment policy	Mandated by province to develop by September 2025 (update violence policy)
3	Payment in lieu of prosecution	Review
3	Council Communications policy	Awaiting Councillor comments
3	Low income exemption policy	Possible changes to structure of income levels

Priority Ranking: 1 – next two to three months; 2-within six months; 3-within 9 - 12 months;  
√- completed