



**COMMITTEE OF THE WHOLE MEETING  
MUNICIPAL COUNCIL  
MUNICIPALITY OF THE DISTRICT OF YARMOUTH  
Thursday, April 10, 2025**

A Committee of the Whole Meeting for the month of April 2025 was held in Council Chambers on Thursday, April 10, 2025.

1. The meeting was called to order at 4:04 p.m. by Deputy Warden Trevor Cunningham with the following in attendance: Councillor Jim Baxter, Councillor Loren Cushing, Councillor Daniel Muise, Councillor Trevor Perry, Councillor Phil Mooney, CAO Victoria Brooks, and Jenny Porter, Deputy Municipal Clerk.

Danny Jackson, Capital Projects & Asset Management Coordinator, was also present for a portion of the meeting.

**Regrets:** Warden John Cunningham

2. **In-Camera**

*It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to move in-camera at 4:04 p.m.*

*Motion carried.*

- 2.1 **Potential Litigation – MGA 22:2 (f)**

- 2.2 **Contract Negotiations – MGA 22:2 (e)**

*Consensus was reached by Council at 4:51 p.m. to move out of in-camera.*

*It was moved by Councillor Loren Cushing, seconded by Councillor Daniel Muise to recess for 10 minutes.*

*Motion carried.*

*The Chair called the meeting back to order at 5:02 p.m.*

3. **Land Acknowledgement** – I would like to begin by acknowledging that we are on the traditional lands of the Wasoqopa'q First Nation, part of Mi'kma'ki (meeg-ma-gee), the ancestral territory of the Mi'kmaq people.

4. **Additions/Deletions to the Agenda**

*It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to add agenda item 11.8 UNESCO Biosphere.*

*Motion carried.*

**5. Approval of the Agenda**

*It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to approve the agenda as amended.*

*Motion carried.*

**6. Approval of COTW minutes from March 13, 2025**

*It was moved by Councillor Phil Mooney, seconded by Councillor Trevor Perry to approve the March 13, 2025, Committee of the Whole minutes as presented.*

*Motion carried.*

**7. Declarations of any conflicts of interest**

There were no declarations of any conflicts of interest.

**8. Presentations**

**8.1 Danny Jackson, Asset Management & Capital Projects Coordinator**

*Danny Jackson joined the meeting at 5:05 p.m.*

Danny Jackson, Asset Management & Capital Projects Coordinator presented to Council an update on current capital projects and highlights from asset management.

The Chair thanked Mr. Jackson and he left the meeting.

**9. Correspondence**

**9.1 For Action**

**9.1.1 Request for Financial Assistance West Pubnico Golf Course**

*It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to recommend to Regular Council that the Municipality send a letter to the West Pubnico Golf Course congratulating them on their project; indicate Council is currently focused on strategic investments in the municipality; their letter will be placed on file.*

*Motion carried.*

**9.2 For Information**

**9.2.1 RCMP Request**

**9.2.2 Grant Report South Ohio Community Volunteer Society 2024**

**9.2.3 NSFM Update on Public Bills Process and Advocacy Efforts**

**10. Old Business**

**10.1 Paving of Subdivision (J-Class) Streets 25-26 Program**

***It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to recommend to Regular Council that the Municipality participate in the Provincial Cost Sharing Program for Paving Subdivisions (J-Class) Streets for the fiscal year 2025-2026 for Park Drive with the Municipal Contribution of \$112,500.***

***Motion carried.***

**11. New Business**

**11.1 Draft Sewer By-law**

CAO Brooks reviewed the recommended amendments to the By-law.

***It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to recommend to Regular Council approval of First Reading for Sewer By-Law S-084-25.***

***Motion carried.***

**11.2 Draft Low Income Exemption Policy L-068-09**

CAO Brooks reviewed the recommended amendments to the Policy.

***It was moved by Councillor Daniel Muise, seconded by Councillor Phil Mooney to recommend to Regular Council that the threshold household income amount increase to \$50,000 on Low Income Exemption Policy L-068-09.***

***4 in favour, 2 opposed.  
Motion carried.***

***It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to recommend to Regular Council that staff provide Council with exemption options for a household income bracket over \$50,000 that would operate and be administered in the Low Income Exemption Policy.***

***Motion carried.***

**11.3 Private Road Name Request in South Ohio**

*Alix d'Entremont joined the meeting at 5:46 p.m.*

Alix d'Entremont, GIS Technician, provided Council with an overview of how private road names are recommended and approved.

***It was moved by Councillor Daniel Muise, seconded by Councillor Loren Cushing to recommend to Regular Council that the Municipality approve the private road name of Legacy Lane, South Ohio for a subdivision on PID 90150616.***

***Motion carried.***

**11.4 Request for Decision – Flushing and Camera Inspection of Municipal Sewer Lines**

***It was moved by Councillor Phil Mooney, seconded by Councillor Loren Cushing to recommend to Regular Council that the Municipality of the District of Yarmouth accept the quotation from Eastern Trenchless, as submitted under the RFQ for flushing, camera, and inspection of municipal wastewater systems in Arcadia, Port Maitland and Hebron/Dayton, in the amount of \$218,983.00 (excluding non-refundable HST), over fiscal years 2025-26 to 2027-28; further that the CAO be authorized to execute appropriate contract accordingly.***

***Motion carried.***

**11.5 Summer Meeting Dates**

***It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to recommend to Regular Council that the Committee of the Whole and Regular Council meetings for July and August be combined and held on Wednesday, July 16, 2025, at 5:00 p.m. at the Rotary Centre, and Wednesday, August 20, 2025, at 5:00 p.m. at the Rotary Centre.***

***Motion carried.***

**11.6 Application for Flying a Flag**

***It was moved by Councillor Loren Cushing, seconded by Councillor Jim Baxter to recommend to Regular Council that the Municipality approves the application from The Galic Council of Nova Scotia and fly the Gaelic Community Flag for May 2025.***

***Motion carried.***

**11.7 Port Maitland Village Connection**

Councillor Baxter provided information related to an event taking place in Port Maitland on May 31, 2025.

**11.8 UNESCO Biosphere/Chebogue Meadows Trail**

***It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise to recommend to Regular Council that the Municipality invite the Southwest Nova Biosphere and MLA Nick Hilton to a meeting to discuss the future of the Chebogue Meadows Trail.***

**Motion carried.**

**12. Public Comments**

There were no public comments.

***It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to hold a 10-minute recess.***

**Motion carried.**

*The Chair called the meeting back to order at 6:19 p.m.*

**13. In-Camera**

***It was moved by Councillor Trevor Perry, seconded by Councillor Phil to move in-camera at 6:19 p.m.***

**Motion carried.**

**13.1.1 Contract Negotiations – MGA 22:2 (e)**

***Consensus was reached by Council at 6:38 p.m. to move out of in-camera.***

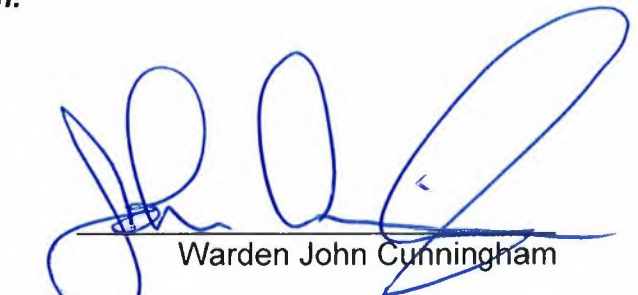
*The Chair called the meeting back to order at 6:38 p.m.*

**14. In-Camera Recommendations**

There were no in-camera recommendations.

**15. Adjournment**

***The Chair adjourned the meeting at 6:38 p.m.***



Warden John Cunningham



Victoria Brooks, CAO



Jenny Porter, Deputy Municipal Clerk