

## Facility Rental Agreement for Community Use of Schools



This Rental Agreement outlines the terms and conditions for community use of school facilities, including gymnasiums, cafeterias, and other approved spaces, for recreational/sport activities, social gatherings, and special events. By signing, you agree to comply with all guidelines set by Yarmouth Recreation and the Tri-County Regional Centre for Education (TCRCE) and to understand and follow the terms below.

### Rental Information

Client Name/Organization: \_\_\_\_\_

Contact: \_\_\_\_\_

Facility: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_

Rental Time (including set-up and clean-up): \_\_\_\_\_

Activity: \_\_\_\_\_

### Terms and Conditions

#### Initials:

#### \_\_\_\_\_ 1. Respect for the Facility

Our school facilities are valuable community assets. We expect all renters will respect the facilities and maintain cleanliness and care during use. Any damage to school property will be the responsibility of the renter, and additional fees may apply for necessary repairs or cleaning required.

#### \_\_\_\_\_ 2. Designated Areas Only

Renters and their guests must remain within the areas specified for their event. Entry into unauthorized areas, including classrooms or other areas within the school, is not permitted. Renters must ensure that guests also follow these boundaries.

#### \_\_\_\_\_ 3. Prohibited Use of School Equipment

Physical education and other school-owned equipment are not available for renter use. Unauthorized use of school property, such as sports or electronic equipment, is prohibited and may result in the termination of rental privileges. Also, tape is not permitted on walls or gym floor.

#### \_\_\_\_\_ 4. Yarmouth Recreation Gym Equipment

Upon request, Yarmouth Recreation can provide gym equipment (e.g., balls, cones, hula hoops) for renters. These items must be requested in advance and used responsibly. Any damage to provided equipment will be billed to the renter.

#### \_\_\_\_\_ 5. Set-Up and Clean-Up Requirements

Renters are responsible for all setup and cleanup associated with their event. Facilities must be left in the same condition in which they were found. Please book enough time within your rental period to complete these tasks.

**Thank you in advance for helping us keep our community facilities clean, safe, and available for all to enjoy!**

### Acknowledgment and Signature

By signing below, I acknowledge that I have read, understood, and agree to comply with all terms and conditions listed in this agreement. I understand that failure to comply may result in additional charges, loss of deposit, and/or denial of future rental privileges.

Renter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Category: Agreements	Page: 1	Author: Jillian Comeau
Status: Final	Version: 2.1	Approval by: Frank Grant
Publish Date: 11/1/2024		