

Yarmouth Recreation Advisory Committee



Minutes

Date: February 5, 2025

Time: 05:00PM

Location: Boardroom (main level), Yarmouth Municipal Office, 932 Hwy 1 Hebron

1. Welcome and Land Acknowledgement

Meeting called to Order at 05:02pm by Frank Grant

2. Roundtable Introductions

3. Governance Check In

3.1 Review of Current Intermunicipal Agreement – focus on Advisory Committee Mandate (Jeff and Victoria)

Group discussed details of the existing intermunicipal agreement. Highlighted that recreation in our area, as well as the world has changed drastically since 1996. The overarching goal of the advisory committee is to advise the councils regarding the matters described in the agreement such as reviewing and modernizing policies.

3.2 Election of Chair

CAO Gushue called for nominations for Chair.

Moved by Deputy Mayor Steve Berr, seconded by Councillor Kelley Bishara-LaCroix that Mayor Pam Mood be nominated as chair. Mayor Mood accepted.

Moved by Councillor Loren Cushing, seconded by Councillor Trevor Cunningham that Councillor Daniel Muise be nominated as chair. Councillor Muise declined.

There being no further no further nominations for chair, Mayor Pam Mood acclaimed as chair of the recreation advisory committee.

3.3 Election of Vice-Chair

Chair Mood called for nominations for Vice-Chair.

Moved by Councillor Loren Cushing, seconded by Councillor Trevor Cunningham that Councillor Daniel Muise be nominated as vice-chair. Councillor Muise accepted.

There being no further nominations for vice-chair, Councillor Daniel Muise acclaimed as vice-chair of the recreation advisory committee.

4. Approval of the Minutes of April 6, 2022

It was Moved by Deputy Warden Trevor Cunningham, seconded by councillor Daniel Muise to approve the minutes of April 6, 2022 as presented.

Motion carried.

5. Business Arising

6. New Business

6.1 Citizen Representative Recruitment

All committee members agreed to delay recommending councils recruit citizen reps at this time.

6.2 The Way Forward

6.2.1 Town of Yarmouth - Parks & Recreation Master Plan and Council Strategic priorities – discussion ensued regarding how the plan might speak to Yarmouth Recreation’s programs and goals.

6.2.2 Municipality of Yarmouth – Active Transportation Master Plan and Council Strategic priorities – discussion ensued regarding the scope of work and how will it might speak to Yarmouth Recreation’s programs and goals.

6.2.3 *Given the importance of documented policies guiding the delivery of Yarmouth Recreation services, the Committee agreed by consensus to have policy review as a standing item on the agendas.*

7. 2025-2026 Meeting schedule

- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025
- September 3, 2025
- October 1, 2025
- November 5, 2025

8. Other Business

Committee members requested a number of agenda themes they would like discuss at future meetings including; asset list, current and recommended policies, financial report and proposed 2025-26 budget. Director of Recreation will work with the Committee Chair on agenda development.

9. Next Meeting

March 5, 2025, 5-7pm Location: to be determined.

10. Adjournment.

There being no further business, the meeting adjourned at at 6:32pm.

DRAFT